**Northwest Louisiana Human Service District (NLHSD)**

Meeting Agenda for

**Monday, November 21, 2016 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

Meeting was called to order by Chairman Chris Nolen at 5:40 p.m.

Invocation was offered by Ora Rice.

The Pledge of Allegiance was recited by all those present.

Chairman Nolen welcomed guests, ED, and members.

Roll Call was taken. With seven members present, the Board had a quorum.

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| Bienville-Vacant | Bossier-Vacant | Caddo-Njeri Camara **A** | Claiborne-Christon Cupp **P**  |
| DeSoto-Vacant | Natchitoches-Sandy Wiggins-Long  **P** | Red River-Wanda Brock  **P**  | Sabine-Marcelle Slaughter  **P** |
| Webster-Ora Rice  **P** | Gov.-Deanna Fowler **P** | Gov.-Vacant | Gov.-Chris Nolen **P** |
| Staff ED-D. Efferson |  |  |  |
| Guests-Duane Ebarb | Tina Rivera |  |  |

**Approval of Agenda—**Fowler moved with a second by Brock to accept the agenda without any modifications. Motion was carried.

**Approval of the Minutes for October 17, 2016—**Brock made the motion to approve the minutes as submitted with a second by Long. Motion carried.

**Guest and Public Comments—**None from Ebarb, but Rivera provided more insight into new reporting of the budget for NLHSD during ED’s report.

**Agenda Items for Discussion/Action:**

**New Business**

**1.      Executive Limitations**

Motion was made by Brock to accept the ED’s Report as submitted with a second by Rice. Motion was carried. ED’s Report is on file as presented and found to be in compliance with Board expectations.

**a.   Communication and Support to the Board Page 14**

**b. Financial Planning and Budgeting Page 6-7**

**c. Financial Condition & Activities Page 7**

Rivera reported on the changes in the budget report and explained the current report. It reflects a Revenue & Expenditure Analysis (based on actual/ projected cash).

**d. Global Executive Constraint Page 4**

**2. Governance Process**

 **a. Board Monitoring Summary Report September 2016**

Fowler distributed the report. Report was positive.

**3. Board Business**

**a. Discuss Holiday Social**

Discussed options available. Fowler moved that we combine the meeting with the social and each individual will bring a “finger food” to be shared with other members that can be consumed while the board conducts the meeting as usual. Brock seconded. Motion carried.

**Old Business**

**1. October Board Compliance Monitoring Tool Completion**

Board members were given the monitoring tool to evaluate the ED’s and the Board’s

 performance this meeting. Summary Report will be submitted at the next meeting.

**Announcements/Acknowledgements—**ED presented updated Brochures with the new address for administrative offices.

**Next Proposed Meeting Date: Monday, December 19, 2016 @ 5:30**

Brock moved for adjournment with a second by Long. Motion carried.

Respectfully Submitted,

**Deanna L. Fowler**

Deanna L. Fowler Approved:\_\_\_12-19-16\_\_\_

Secretary